RMA REQUEST FORM



ate:		RMA No.:	Completed By:			
ompany/Plant	•		Contact:			
ddress:	Fax:		City:Email Address:		State: Zip:	
hone:						
Qty.	Part No.	Part Description	Serial No.	P.O. No.	Reason for Return	
	•	tems Inc. you must obtain	an RMA number. Co	omplete form. Plac	e form in ret	urning package.
hipping label to	outside of pack	age.				

- . An RMA number will be issued within 2 business days.
- . No RMA services/credit will be issued if all returned items are not placed in a securely protected shipping container.
- . All items received physically damaged, altered or abused will be refused, warranty voided and items returned at customers' expense.
- . Ship the assigned RMA items only.
- . Warranty period starts from date of received items. All warranty claims must be received before the expiration date of the warranty.
- . Return for credit items must be new and in original packaging.
- . If an item is repairable and customer chooses not to repair it, a \$75 fee will be applied. If a customer chooses not to repair an item that was sent out-of-house,
- . a \$150 fee will be applied. If an item is not repairable, a \$75 fee along with the cost of return shipping will be applied.
- . All returned items are subject to a 25% restocking fee.
- . RMA evaluation time is 30 days from date of received items. Please do not call if your RMA is less than 30 days old.
- . RMA hours are Monday thru Friday, 8:00AM to 5:00PM EST.
- . EFC RMA forms with disposition available upon request.
- . Quote will be valid for 180 days, an order not received after this date, quoted component shall become EFC property.

From	
RMA #	

EFC Systems, Inc. 1851 Clark Road Havre de Grace, MD 21078

10/1/2016 80-RMAR REV 5